

**SUPPLY CHAIN MANAGEMENT UNIT****ADVERTISEMENT****QUOTATION NO: 57/25/26****SUPPLY AND DELIVER LAPTOPS**

Quotations are hereby called from suitably and experienced service providers to supply and deliver laptops as per the following specification:

Selling of quotation document will commence on **Tuesday, 09th of December 2025**. The cut-off time for selling of quotation documents is **15H00 on Monday, 15th of December 2025**.

The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of **R60.00** (inclusive of VAT) (Cash **ONLY**)

| ITEM | QTY | DESCRIPTION |
|------|-----|---|
| | 4 | LENOVO ThinkPad L13 2-in-1 Gen 5 AMD Ryzen 5 BLACK 13.3" 16GB LPDDR5 OB 512GB PCIe SSD BLT KB LTE 3yr Onsite Warranty WIN11P or equivalent |
| | 4 | LENOVO THINKPAD L16 GEN 2 AMD RYZEN 5 16" 16 GB RAM 512 SSD WIN 11 PRO 3YR ONSITE WARRANTY or equivalent |
| | 4 | LENOVO THINKPAD E16 GEN 2 AMD RYZEN 5 16" 16 GB RAM 512 SSD WIN 11 PRO 3YR ONSITE WARRANTY or equivalent |
| | 8 | LAPTOP BACKPACK CONBP-216 Black: 3204169 Carbon Blue: 3204170 or equivalent |
| | 8 | LAPTOP EVERKI STD BACKPACK or equivalent |

Quotations will be evaluated and adjudicated according to the following criteria:

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

| Specific Goal | Maximum Allocated Points | Verification document |
|---|--------------------------|------------------------------|
| Enterprise Located within the Mandeni Municipality | 5 | CIPC registration documents |
| Enterprise 100% owned by person living with disability | 4 | Medical certificate |
| EME or QSE which is at least 100% owned by black people | 4 | ID Copy of directors and CSD |
| Enterprise 100% owned by Women | 4 | ID Copy of directors and CSD |
| Enterprise 100% owned by Youth | 3 | ID Copy of directors and CSD |

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe | Cllr. LR Magwaza | Cllr. M. Shelembe | Cllr. BA Mchunu | Cllr. SC Mdletshe

- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.
- Service providers to complete in fully all relevant MBD's (1,4,8,9)
- The quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount.
- No quotations will be considered from persons in the services of any organ of the state.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC.
- A copy of the most recent municipal account in which the business is registered. Local municipality (rates, electricity and other) or if the bidder is a tenant, then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and other.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Non-compliance with the above-mentioned criteria will lead to disqualification

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"SUPPLY AND DELIVER LAPTOPS" QUOTATION NUMBER: 57/25/26** and must be deposited in the Bid Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Thursday, the 18th of December 2025**. Late and verbal quotations will under no circumstances be considered.

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action. Technical enquiries may be directed to Mr Lwazi Ndwandwe and SCM enquiries to Lungisani Nduli (lungisanin@mandeni.gov.za) on 032-456 8200.


MR SG KHUZWAYO
MUNICIPAL MANAGER

Date: 09/12/2025