



SUPPLY CHAIN MANAGEMENT UNIT

ADVERTISEMENT

QUOTATION NO: 43/25/26 SUPPLY AND DELIVER CHAIRS FOR DLTC AND WATER COOLER

Quotations are hereby called from suitably and experienced service providers to supply and deliver office chairs as per the following specification:

ITEM	QTY	DESCRIPTION
1.	1	Free Standing Water Dispenser 1- Cold Water Tank Capacity – 3L- Cooling Capacity – 2L/h (=10?)- Cup-Push Control – Effortless one-hand water dispensing. - Dual Temperature Selection – Choose between cold and ambient water. - 20L BPA Free PET Stretch Blow Moulded Bottle- Removable Drip Tray – Easy to clean and maintain hygiene.
2.	13	Certified Ergonomic Mid Back Office Chair - Adjustable armrests- Adjustable lumbar support- height-adjustable seats- Breathable seat cushion- Tilt, Lock, and Swivel
3.	4	Certified Ergonomic High Back Office Chair - Adjustable armrests- Adjustable lumbar support- height-adjustable seats- Breathable seat cushion- Tilt, Lock, and Swivel

Quotations will be evaluated and adjudicated according to the following criteria:

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	5	CIPC registration documents
Enterprise 100% owned by person living with disability	4	Medical certificate
EME or QSE which is at least 100% owned by black people	4	ID Copy of directors and CSD
Enterprise 100% owned by Women	4	ID Copy of directors and CSD
Enterprise 100% owned by Youth	3	ID Copy of directors and CSD

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. BA Mchunu | Cllr. S.C Mdletshe

- Supplier must be registered on the National Treasury's Central Supplier Database (CSD). The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.
- Service providers to complete in fully all relevant MBD's (1,4,8,9) that are available on the website.
- Quotations must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC.
- A copy of the most recent municipal account in which the business is registered. Local municipality (rates, electricity and other) or if the bidder is a tenant, then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears. Or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification. These must be provided for the bidder and director(s).
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- 1x Recommendation letters with appointment letters reflecting previous experience of similar projects with traceable references and purchase orders with accumulative value of at least R50 000.
- Insert the pictures of Items quoted for in the quotation document.
- Financial capacity must at least have 40% of the total project value as working capital reflected on Bank statement and/or Bank overdraft proof letter or credit letter and/or letter of intent to grant loan from NCR accredited institute.
- Non-compliance with the above-mentioned criteria will lead to disqualification.
- Goods must be supplied by 8th of December 2025.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"SUPPLY AND DELIVER CHAIRS FOR DLTC AND WATER COOLER": 43/25/26** "and must be deposited in the Bid Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Tuesday, the 18th of November 2025.** **8Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.
Enquiries may be directed to lungisanin@mandeni.gov.za Lungisani Nduli or Lihle Shandu on 032-456 8218.


MR SG KHUZWAYO
MUNICIPAL MANAGER

Date: 11/11/2025