



## **BID NOTICE**

**BID NO.: 24/24/25**

### **MAIN OFFICE MASTER PLAN AND BUILDING OF THE NEW OFFICE BLOCK**

The Mandeni Local Municipality invites bidders from suitably, qualified and experienced contractors for the **MAIN OFFICE MASTER PLAN AND BUILDING OF THE NEW OFFICE BLOCK**. Only Bidders who are registered with CIDB in a contractor grading of **8GB** or higher will be eligible to Bid. In case of Partnership /Joint Venture a consolidated CIDB Registration Certificate meeting these requirements must be attached. Bidders must have proof of CIDB Registration by the closing date failing which their Bid will be disqualified.

The physical address for collection of bid documents is Mandeni Municipality's Civic Centre, 2 Kingfisher Road, Mandeni Cashier Office upon payment of a non-refundable fee of **R600.00** (inclusive of VAT) (Cash or EFT: Ref no.: **Bid No 24/24/25 Bidder's Name**). Bid documents will be available from **Friday, 2<sup>nd</sup> May 2025, to Thursday, 15<sup>th</sup> May 2025**, during working hours **Monday to Friday from 08h00 to 15h30**. Bidders who opt to pay via EFT may request the municipal bank account details from the Manager of SCM. See email below.

A compulsory clarification meeting with representatives of the Employer will take place at the **Technical Services Boardroom, No. 2 Croton Place, Mandeni on Friday, 16<sup>th</sup> May 2025**, starting at **10h00** thereafter proceeding to the site. Failure to attend the compulsory clarification meeting with the bid document will disqualify the tender. The doors to the venue will be closed at **10h00** and no bidder will be permitted to enter afterwards. Bidders that do not bring the document to the briefing will be disqualified

Bids shall be placed in sealed envelopes, endorsed **BID NO.: 24/24/25 'MAIN OFFICE MASTER PLAN AND BUILDING OF THE NEW OFFICE BLOCK'** and be placed in the Tender Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni, not later than **12h00 (time will ONLY be determined by the Municipal clock at the reception) on Monday, 2 June 2025**. Bids are to be submitted on the bid documentation provided by the Municipality. Late submission, electronic or faxed bids will not be accepted.

Only Bidders registered on Central Supplier Database (CSD) will be considered and must provide proof of registration.

#### **Executive Committee**

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. BA Mchunu | Cllr. SC. Mdletshe



The successful bidder will be required to subcontract 30% of the scope to a local contractors as per Municipal Supply Chain Management Policy. Scope of work to be subcontracted to be identified by contractor in consultation with the Municipality

The following PPPFA Regulations 2022 Specific Goals are applicable for 90/10 evaluation criteria:

Specific Goal		Maximum Points	Allocated
Enterprise Located within:	the iLembe District	3	
	the KZN Province	2	
	Outside KZN	1	
EME or QSE which is at least owned by Women	100% ownership:	3	
	51% ownership:	2	
	<50% ownership:	1	
Enterprise 100% owned by Black People		3	
Enterprise 100% owned by Youth		1	

Failure on part of a tenderer to submit proof /documentation required in terms of this tender to claim points for specific goals, with the tender, will be interpreted to mean that the preference points for specific goals are not claimed.

The Mandeni Municipality subscribes to the preferential procurement policy framework Act, Act No. 5 of 2000 and its associated Regulations of 2022. Bids will be evaluated and adjudicated in terms of the Mandeni Municipality's SCM Policy in two stages. Stage one will be functionality evaluation and stage two will be price and preference points evaluation. Bids shall be valid for a period of 120 days. All bidders must provide audited annual financial statements (AFS) for the past 3 years for companies required by law to be audited. For companies not required by law to be audited, AFS for the past three years or since the date of establishment if established during the past three years. The Mandeni Municipality does not bind itself to accepting the lowest bid, either wholly or in part or give any reason for such action. All prospective bidders will be screened in accordance with the National Treasury's Defaulters Data Base. Canvassing in any form of gift to Council is strictly prohibited and will lead to the disqualification of the bid

Queries relating to the issuing of these documents may be addressed to Mr. Mukelani Bhodoza from the SCM Department on Tel. No.(032)4568291,email: mukelani.bhodoza@mandeni.gov.za Technical queries may be addressed to Kavil Sahadeo, Tel No. 034 980 7242, email: anesh@dlveng.co.za

  
**MUNICIPAL MANAGER**  
**MR. SG KHUZWAYO**  
 29/04/2025  
 Date