



SUPPLY CHAIN MANAGEMENT UNIT



ADVERTISEMENT

QUOTATION NO: 83/23/24

SUPPLY AND DELIVER OFFICE FURNITURE

Quotations are hereby called from suitably and experienced service providers to supply and deliver office furniture as per the following specification:

Bidders are advised to insert pictures of the items they are quoting for as well as to give the full specification of the items that they will deliver. Quotation not accompanied by pictures will not be considered.

ITEM	QTY	DESCRIPTION
1	1	Mono Classic High Back - Black Leather and frame to match furniture. 
2	1	D-Shape Desk with half round coloum leg 2. Freee standing extension3. Pedenza, 3 drawer, deep filler Roller door cupboard4. Modular top unit. Dynasty Range Dimensions and size to be measured by suppliers, to be custom made to accomodate office space in dark wood. 
3	4	Frequency Desk 1500 x 750mm - 3 drawer fitted pedestal Requested Light - Medium Colored Wood.

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. MS Mdunge | Cllr. M. Mthembu

FREQUENCY

FEATURES:
 Minimalist
 16mm Top Thickness
 16mm Leg Thickness
 Metal Drawer Runners

A DESK
 1800 x 750mm
 1800 x 750mm
 1200 x 750mm

B LEG
 750 x 750mm
 750 x 600mm HxW
 750 x 600mm LxH

C L-EXTENSION
 600 x 750mm
 1500 x 600mm
 1200 x 600mm

FITTED PEDESTAL
 2 Drawers
 5 Drawers

4 6 Diana High back Leather Chair

Material: Faux leather
Maximum user weight: 120kg
350mm chrome base
Chrome armrest with padded PU cover
Butterfly mechanism
Class 2 gas lift height adjustment

5 3 Mono classic visitors chairs

6 1 Barcelona Desk(A) with desk height pedestal(B) and Wall unit(D)




BARCELONA

A DESK
 2000 x 800mm
 2000 x 800mm
 1200 x 800mm

B DESK HEIGHT PEDESTAL
 4 Drawers

C L-EXTENSION
 1500 x 800mm
 1500 x 800mm
 1200 x 800mm

D WALL UNIT
 1500 x 800mm
 1500 x 800mm
 1500 x 800mm
 1500 x 800mm
 1500 x 800mm

7	7	<p>Big Max High Back Chairs</p>  <p><i>Big Max Highback</i></p>
8	3	<p>Big Max Visitors Chairs black</p> 
9	3	<p>Sophia visitors chairs. Wooden frame to match the wood of the Barcelona desk. Black fabric.</p>  <p><i>Sophia Visitors</i> Wooden - 4 Legged</p>

Quotations will be evaluated and adjudicated according to the following criteria:

- The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.

- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state.
- Service providers to complete in fully all relevant MBD's (1,4,6,1,8,9) that are available on municipal website.
- Quotation on your letterhead including picture and specifications.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- A copy of the most recent municipal account in which the business is registered. Local municipality (rates, electricity and other) or if the bidder is a tenant, then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity, and water. Failure to attach will lead to disqualification. Submit for both bidder and director and it must not be older than 3 months.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Non-compliance with the above-mentioned criteria will lead to disqualification.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked "**SUPPLY AND DELIVER OFFICE FURNITURE**": 83/23/24 "and must be deposited in the Bid Box situated at the Reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Thursday, the 15th of February 2024. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Enquiries may be directed to lungisanin@mandeni.gov.za Lungisani Nduli or Sudasha Govender on 032-456 8218.



MR SG KHUZWAYO
MUNICIPAL MANAGER

Date: 07/02/2024