



## **MANDENI LOCAL MUNICIPALITY INTERNAL/ EXTERNAL PERMANENT VACANCY**

The Mandeni Municipality, an affirmative action and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position

### **POSITION: CHIEF FINANCIAL OFFICER**

**REF NO** PN 10/2024

**SALARY** Minimum package R 884,772; Midpoint package, R 994,126 and Maximum package R 1,087,610:

The pay scale will be determined by the competence outcomes.

### **REQUIREMENTS**

- A recognised three-year B degree in Accounting, Finance or Economics.
- Minimum 5 years' experience at middle management level.
- Certificate in Municipal Financial Management (SAQA Qualification ID No 48965) in compliance with the MFMA: Minimum Competency Levels in unit standards as per the Government Notice No. R493 of Gazette No. 29967 of 15 June 2007.
- Computer literacy
- Valid driver's license

### **SKILLS & COMPETENCIES**

- Generic management competencies, strategic capability, Programme and Project management. Financial management.
- Change management. Service delivery innovation, knowledge management. Problem solving and Analytical thinking.
- People and diversity management.
- Client orientation and customer focus, Communication, accountability and ethical conduct.
- Knowledge of Strategic financial and performance management. Operational financial management, Supply chain management, Audit and accountability.

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. MS Mdunge | Cllr. M. Mthembu



- The constitutional requirements for local government and local government legislation. Local government and local government legislation, Local government powers and functions, including assignment of national and provincial functions, Developmental local government.
- Performance management and reporting, Sophisticated understating of the global, national and regional context in which the municipality operates, Sophisticated understanding of the local regional national and International political context, Legislation, policy and implementation.
- Expert knowledge in more than one functional field/ discipline, Skills in Analytical thinking.
- Policy conceptualization and implementation.
- Conflict Management, Risk and change Management, Mediations skills, Diversity management, Strategic leadership and management Project management, Governance, ethics and values.

#### **DUTIES**

- Manage and control all financial functions of the Municipality, which includes, inter alia, the administration of the budget, advising the municipal manager on the exercise of powers and duties assigned to the municipal manager in terms of the MFMA.
- Assisting the accounting officer in the administration of the municipality's bank accounts, preparation and implementation the municipality's budget, advising senior managers and other senior officials in the exercise of powers and duties assigned or delegated to them in terms of sections 78 or 79 of the MFMA, respectively.
- Perform duties such as budgeting accounting analysis, financial reporting, cash management, debt management, supply chain management, financial management as well as review other duties as may be delegated to him/ her by the accounting officer in terms of section 79 of the MFMA
- Develop a medium tern financial framework within financial accountability and ensure it is applied effectively, manage and control the auxiliary support services to that there are efficient and effective financial systems in place.

#### **NOTE**

Qualification and SA citizenship checks will be conducted on all short-listed candidates. Where applicable, successful candidates will be subjected to additional checks. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).



The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

### **APPLICATIONS**

Apply online using Mandeni Municipal Website [www.mandeni.gov.za](http://www.mandeni.gov.za) and attach full CV, photocopies of certificates, quoting the relevant reference number. Certified copies of certificates will only be submitted by the shortlisted candidates.

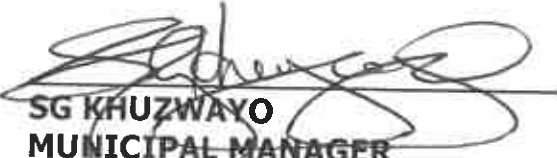
**NB Faxed and e-mailed applications will not be considered.**

**CLOSING DATE**                      **Friday, 01 March 2024**

**ENQUIRIES**                              **Enquiries must be directed to:** Municipal  
Manager, Mr. SG Khuzwayo ; tel: (032) 456 8200

No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of a candidate.

If you have not heard from the Municipality 60 days after the closing date, please consider your application as unsuccessful.

  
**SG KHUZWAYO**  
**MUNICIPAL MANAGER**

**DATE:** 01/02/2024