



**MANDENI LOCAL MUNICIPALITY  
ADVERTISEMENT  
INTERNAL/ EXTERNAL VACANCY**

The Mandeni Municipality, an affirmative action and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position.

**DEPARTMENT : TECHNICAL SERVICES AND INFRASTRUCTURE  
DEVELOPMENT**  
**POSITION : SUPERINTENDENT MECHANICAL WORKSHOP  
(PERMANENT APPOINTMENT)**  
**TASK GRADE : T15**  
**SALARY NOTCH : R 526 241 per annum**  
**SALARY SCALE : (R 526 241 pa – R683 077 pa )**  
**(Subject to implementation of 2020 T.A.S.K. job evaluation final outcome result)**  
**CLOSING DATE : FRIDAY, 09 FEBRUARY 2024 @12:00pm**  
**REF NO : PN 126/2023**

**MINIMUM REQUIREMENTS:**

- Grade 12 plus National Diploma in Motor Mechanical Engineering or Equivalent
- Fleet Management Certificate or certificate in Mechanics will be an added advantage
- 3 years' experience in Management of Mechanical Workshop and General Fleet Management
- Code EC driver's Licence plus PrDP.

**SKILLS:**

- Must be computer literate
- Must be able to work as a team
- Leadership skills
- Good interpersonal skills
- Communication & Negotiation skills

**DUTIES:**

- Co-ordinates activities and sequences associated with maintaining the functionality of petrol/diesel driven mechanical plant and vehicles

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. MS Mdunge | Cllr. M. Mthembu



- Co-ordinates activities/sequences associated with trouble shooting/ fault finding and repairing mechanical breakdowns.
- Performs specific administrative tasks/ activities associated with the updating and maintaining records/ information related to the activities/ operations at the Section.
- Monitor performance level of service providers against specifications and scope detailed in municipal services partnership agreements with a view to identifying and correcting deviations or informing the immediate supervisor of serious breaches.
- Perform customer service functions to users of the fleet by demonstrating continues efforts and providing quality seamless customer service, prepares detailed bid specifications in cooperation with end-users for procurement of new or replacement plant, vehicles and equipment.

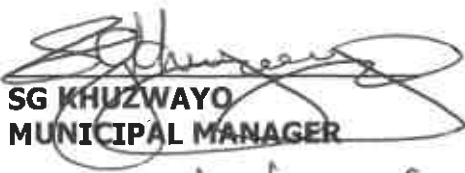
**BENEFITS:**

All standard Municipal Fringe benefits which *inter-alia* includes a Housing Subsidy, Medical Aid, travelling allowance and Pension fund would be applicable to the above post.

**DIRECTIONS TO CANDIDATES:**

Enquiries must be directed to Director Corporate Services; tel: (032) 456 8200. Apply online using Mandeni Municipal Website [www.mandeni.gov.za](http://www.mandeni.gov.za) and **attach full CV, photocopies of certificates, quoting the relevant reference number. Certified copies of certificates will only be submitted by the shortlisted candidates.** If you do not hear from us within 30 days of the closing date, consider your application as unsuccessful.

**NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment. No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate.**

  
SG KHUZWAYO  
MUNICIPAL MANAGER

DATE: 28/01/2024