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## SUPPLY CHAIN MANAGEMENT UNIT

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### ADVERTISEMENT

QUOTATION NO: 72/23/24

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### REQUEST FOR COF PREPERATION OF THE TIPPER TRUCK

Quotations are hereby called from suitably and experienced service providers to perform COF preparation service to one of the tipper for the municipality as per the fault sheet provided:

ITEM	QTY	DESCRIPTION
1.	1	COF Prep NZ22958

Quotations will be evaluated and adjudicated according to the following criteria:

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state.

- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state.

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. MS Mdunge | Cllr. M. Mthembu

- Service providers to complete in fully all relevant MBD's (1,4,8,9) that are available on municipal website.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC.
- RMI certificate
- A copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant, then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Non-compliance with the above-mentioned criteria will lead to disqualification.

**A compulsory clarification meeting with representatives of the Employer will take place at the Municipal Council Chambers, 2 Kingfisher Road, Mandeni on Monday, 22 January 2024, starting at 10h00** thereafter proceeding to the inspection of the vehicle. Failure to attend compulsory clarification meeting with the bid document will disqualify the tender. The doors to the venue will be closed at 10h00 and no bidder will be permitted to enter afterwards.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked "**QUOTATION NUMBER: 72/23/24**" and must be deposited in the Bid Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than

**12h00, Wednesday, the 24<sup>th</sup> of January 2024. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to [reggy.mavuso@mandeni.gov.za](mailto:reggy.mavuso@mandeni.gov.za) on 032-456 8200.

  
**MR SG KHUZWAYO**  
**MUNICIPAL MANAGER**

Date: 17/01/24