



Office of the Municipal Manager

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SUPPLY CHAIN MANAGEMENT UNIT



ADVERTISEMENT

QUOTATION NO: 21/23/24

SUPPLY AND DELIVER OFFICE FURNITURE





Quotations are hereby called from suitably and experienced service providers to supply and deliver office furniture as per the following specification:

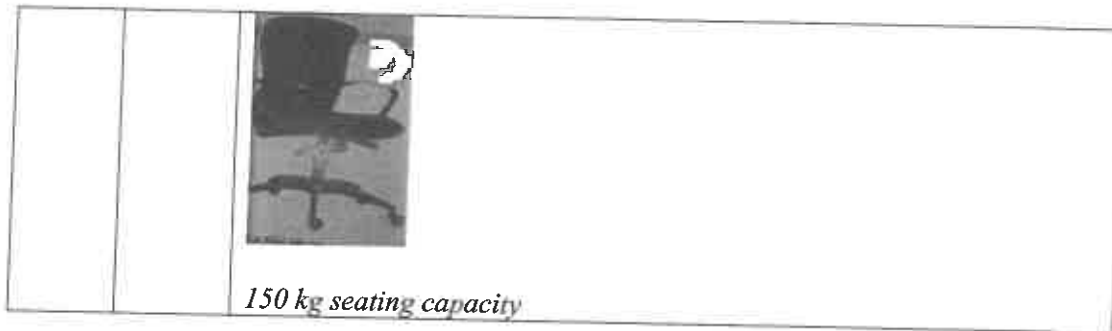
Bidders are advised to insert pictures of the items they are quoting for as well and to give the full specification of the items that they will deliver. Quotation not accompanied by pictures will not be considered.

ITEM	QTY	DESCRIPTION
1	1	<p>Washington Boardroom Table - Black - 12-seater</p>  <p>WASHINGTON <small>FEATURES: 3600 X 1400 mm 50mm Top Thickness Leather Inlay on Desktop and Bottom Panels</small></p> <p>3600 X 1400 mm 50mm Top thickness Leather inlay on desktop and bottom panels</p>
	12	<p>Econo chair</p>  <p>Powder coated square tube</p>
2	2	Wendy High Back Chair

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. MS Mdunge | Cllr. M. Mthembu

		 <p><i>Swivel and tilt adjustment</i></p>
3	3	<p>Diana High back Leather Chair</p>  <p> <i>Material: Faux leather</i> <i>Maximum user weight: 120kg</i> <i>350mm chrome base</i> <i>Chrome armrest with padded PU cover</i> <i>Butterfly mechanism</i> <i>Class 2 gas lift height adjustment</i> </p>
4	12	<p>Maximus Gas Height Adjustment Chairs</p> 
5	3	<p>Big Max Visitors Chairs black</p> 
6	4	<p>Big Max High Back Chairs</p>



Quotations will be evaluated and adjudicated according to the following criteria:

- The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state.
- Service providers to complete in fully all relevant MBD's (1,4,6,1,8,9) that are available on municipal website.
- Quotation on your letterhead including picture and specifications.
- Pictures of the items to be delivered
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- A copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Non-compliance with the above-mentioned criteria will lead to disqualification

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked "**SUPPLY AND DELIVER OFFICE FURNITURE**": 21/23/24 "and must be deposited in the Bid Box situated at the Reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Friday, the 19th of October 2023**. Late and verbal quotations will under no circumstances be considered.

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.
Enquiries may be directed to lungisanin@mandeni.gov.za Lungisani Nduli or Sudash on 032-456 8200.



MR SG KHUZWAYO
MUNICIPAL MANAGER

Date: 12/10/2023