

**BID NOTICE**
BID NO: 40/22/23**PROVISION AND MANAGEMENT OF SHORT-TERM INSURANCE
PORTFOLIO FOR A PERIOD OF 36 MONTHS**

Bids are hereby invited from suitably qualified and experienced service providers for the provision and Management of Short-term Insurance Portfolio for the period of 36 months.

The physical address for collection of bid documents is: Mandeni Municipality, Civic Centre, 2 Kingfisher Road, Mandeni (cashiers office) upon presentation of a receipt proving prior payment of a non-refundable fee of **R500.00** (inclusive of VAT), (Debit Card, Cash or EFT: Ref no.: Bid No 40/22/23 Bidder's Name). Bid documents can also be emailed to bidders after submission of POP. The Municipal bank details may be requested via email from the Manager SCM. Bid documents will be available from **8h00 on Wednesday, 24th May 2023**. The cut-off time for selling of bid documents is **15h30 on Tuesday, 6th June 2023**.

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed in an envelope and marked: **"Bid Number 40/22/23: "PROVISION AND MANAGEMENT OF SHORT-TERM INSURANCE PORTFOLIO FOR A PERIOD OF 36 MONTHS"** and must be deposited in the tender box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni **not later than 12h00, on Friday 23rd June 2023** at which time bids will be opened in public. Closing time will **ONLY** be determined by the Municipal watch displayed on the Municipal wall at the reception. The name and address of the bidder must be clearly written at the back of the sealed envelope containing the bid. **Late bids or bids received by way of post, facsimile or e-mail will, under no circumstances, be considered. Only Bidders registered on Central Supplier Database (CSD) will be considered.** The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

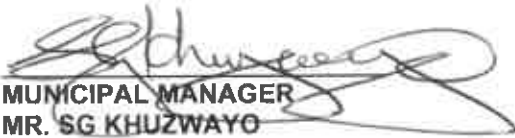
| Specific Goal | | Maximum Allocated Points |
|--|--------------------------|--------------------------|
| Enterprise Located within: | the Mandeni Municipality | 7 |
| | the iLembe District | 5 |
| | the Province | 3 |
| EME or QSE which is at least owned by black people | 100% ownership: | 5 |
| | 51% ownership: | 3 |
| | <50% ownership: | 1 |
| Enterprise 100% owned by Women | | 5 |
| Enterprise 100% owned by Youth | | 3 |

Executive Committee

Cllr. T.P Mdlalose (Mayor) | Cllr. B.L Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. M Mthembu | Cllr. LR Mdletshe | Cllr. T.P. Mdlalose | Cllr. MS Mdunge | Cllr. M Shelembe



The Mandeni Municipality subscribes to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and its associated Regulations of 2022. The **80/20** principle applies to this bid. Bids shall be **valid for a period of 120 days**. The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action. All prospective Bidders will be screened in accordance with the National Treasury's Defaulters Data Base. Canvassing in any form in the gift of Council is strictly prohibited and will lead to the disqualification of the bid. No Bids will be considered from persons in the services of any organ of state. Queries regarding this notice may be directed to Mr. Mukelani Bhodoza on 032 456 8291 or Mukelani.bhodoza@mandeni.gov.za or Mr. Mbongi Mbatha (Technical queries) on 032 456 8200 or Mbongi.mbatha@mandeni.gov.za.


MUNICIPAL MANAGER
MR. SG KHUZWAYO

19/05/2023
Date