



REQUEST FOR QUOTATIONS

BID NO: 111/22/23

INFRASTRUCTURE ASSET MANAGEMENT SUPPORT(ENGINEERING) SERVICES FOR THE YEAR ENDING 30 JUNE 2023

1. INTRODUCTION/BACKGROUND

Mandeni Local Municipality wishes to appoint a service provider that will provide an Infrastructure Asset Management Support (Engineering) Services in respect of infrastructure assets (Roads and Stormwater, Electrical Infrastructure, Buildings, Community Assets etc.)

The Municipal Infrastructure Asset Register has approximately 4621 individual assets as at 30 April 2023. These assets are located in the various areas within the Mandeni jurisdiction with the majority in Sundumbili, Mandini, Tugela, Inyoni, Tugela Mouth and various rural areas.

2. PURPOSE OF THE REQUIRED SERVICES

Further to that GRAP 17, requires municipalities to verify and assess the conditions of assets in order to ensure existence of the assets and for accurate recording on the annual financial statements in terms of the balances. Infrastructure assets of the municipality is currently over R600 million and has to be managed appropriately, and such requires adequate skills and expertise.

3. SCOPE OF WORK/SPECIFICATIONS

Service Provider would be required to perform the following: -

- **Verification and Review of Existing Data:**

A review of the current infrastructure asset registers to identify asset classes and the hierarchy for the management of assets using best practice principles for asset management.

- **Field Verification and Inspection of Infrastructure assets:**

Service Provider is required to confirm the existence and condition of infrastructure components of roads, stormwater and culverts/causeways in **Inyoni (Khenana), Tugela Mouth, Gravel Roads (Isithebe Wards 16,17&18) as well as Municipal Admin Buildings**. The Fixed asset register and Road Maps are attached in *Annexure A and B*.

Thereafter, the Service Provider is required to update the Asset Register with the information gathered during the field verification and inspection, making necessary corrections, amendments and additions thereto.

- **Performing conditional assessments & testing for impairments where applicable:**
Providing a detailed methodology used to arrive at the set figures and parameters used; and proper audit trail of the process undertaken.
- **Collated GIS Dataset: A review of the existing GIS on infrastructure and updating thereof and to ensure that all infrastructure assets are located on the GIS.**
- **Provision of a file of working papers and documents:**
Necessary to support methodologies and the calculation of amounts disclosed in the Municipality's Financial Statements.
- **Support and Training:** To ensure that the relevant staff members (finance & technical services) is capacitated and well versed in the implementation of Infrastructure Asset Management Practices and Procedures.

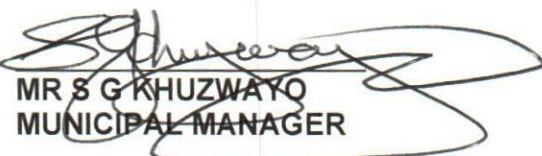
The following documents must be attached to a quotation:

- A Tax Compliance Status with pin.
- CIPC registration document and ID copy
- Recent statement of rates and service not in arrears more than three months.
- Proof of registration on Central Supplier Database (CSD)
- MBD 4
- Quotation on letterhead

Quotation sealed in an envelope and marked: "**Quotation Number 111/22/23: Infrastructure assets management support services**" and returned to lungisanin@mandeni.gov.za not later than 12h00, Monday, 19th of June 2023.

The Mandeni Municipality subscribes Municipal Supply Chain Management Policy and Preferential Procurement Framework Act, Act 5 and Regulations of 2022. The Municipality does not bind itself to accepting the lowest, or any quotation, either wholly or in part or give any reason for such action and Prices quoted must be firm and inclusive of VAT. Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender

Queries regarding this notice may be directed to Mr. Mbongi Mbatha and Lungisani Nduli for SCM queries.


MR S G KHUZWAYO
MUNICIPAL MANAGER