



MANDENI LOCAL MUNICIPALITY

CAREER OPPORTUNITY

The following vacancy exists for a suitably qualified and experienced person to join the staff of the Mandeni Municipality within the Technical Services Department.

CIVIL ENGINEERING INTERNS X3 (2 YEAR CONTRACT)

BASIC SALARY : R 10 168.94 per month

PN 59/2017

REQUIREMENTS:

A 3 year National Diploma/ degree in Civil Engineering. Good interpersonal skills, communication skills, fluency in speaking both English and IsiZulu as well as willing to work under pressure when required. Computer Literacy. Must have a Code EB Driver's License. Candidate Registration with ECSA will be added advantage

DUTIES:

Assist in function delegated by respective section head and management with regards to the following

- Project Management, contract management, and administration including preparation of reports to his/her supervisor
- Administration of projects under his/her control (including attending site meetings, preparation of minute and notes, liaising with and issuing of instruction to the service providers, verify payment certificates) and report back to the supervisor.
- Carrying out civil engineering works
- Duties relating to asset project management
- Ensuring projects comply with the requirements under OHS
- Ensuring compliance with EPWP requirements under projects
- Ensuring compliance with Municipal Infrastructure Grants
- Ensuring compliance with all applicable legislation

The interns appointed for these positions will be reporting to the Civil Technician of the Project Management Unit (PMU)

Executive Committee



The termination of the employment will coincide with termination of the internship contract

Enquiries must be directed to: Ms. BL Zondo (Manager Human Resource and Employee Relations); tel: (032) 456 8200.

Please forward your application form and full CV with certified copies of certificates, quoting the relevant reference number to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered.

The closing date for applications will be **Friday, 13 October 2017 not later than 12 midday**. If you do not hear from us within 30 days of the closing date consider your application as unsuccessful.

Application forms are available on the Mandeni Municipal Website www.mandeni.gov.za or at any Municipal building.

NB: the municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment.


SG KHUZWAYO
ACTING MUNICIPAL MANAGER