



MANDENI LOCAL MUNICIPALITY

ADVERT: IN-SERVICE TRAINING

INTRODUCTION

Mandeni Municipality adopted an In-Service / Experiential Training Policy with the intention of creating an opportunity for students to gain experience in the work-place. It is for this reason that the Municipality is inviting applications for in-service training for the period of 12 months to be exposed in the following areas:

NO OF POSTS	DEPARTMENT / UNIT	FIELD OF STUDY
2	Community Services	Youth Development
1	Corporate Services (Committees)	Office Administration and Council Support

REQUIREMENTS

- If the applicant is currently studying, a letter from the Institution requesting for in-service training is required.
- The applicant should be a person/s residing within the jurisdiction of Mandeni Municipality.
- The person should have good interpersonal skills, be able to communicate in English and be computer literate.

DUTIES

The in-service trainee will work under the strict supervision of his or her mentor following an in-service programme.

Executive Committee

Cir. SD Zulu (Mayor) | Cir. PM Sishi (Deputy Mayor) | Ex Officio Cir. MPP Zungu (Speaker)
Cir. NF Nkul | Cir. LB Molatse | Cir. X. Mantshe | Cir. M.S. Mzungu | Cir. M. Seneke



STIPEND:

The Municipality will pay a Stipend of **R 3000 per month**. There shall be no benefits or Salary for In-Service Trainees except the stipend, which will be paid in accordance within the Municipality Policy.

Enquiries must be directed to: Ms. BL Zondo (Manager Human Resource and Employee Relations); tel: (032) 456 8200.

Please forward your application form and full CV with certified copies of certificates, quoting the relevant reference number to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered.

The closing date for applications will be **Friday, 26 May 2017 at 12:00 pm** if you do not hear from us within 30 days of the closing date consider your application as unsuccessful.

Application forms are available on the Mandeni Municipal Website www.mandeni.gov.za or at any Municipal building.

NB: the municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment.


SG KHUZWAYO
ACTING MUNICIPAL MANAGER