



## MANDENI LOCAL MUNICIPALITY

### CAREER OPPORTUNITY

The following vacancy exists for a suitably qualified and experienced person to join the staff of the Mandeni Municipality within the Technical Services.

#### TEAM LEADER: ROADS & STORMWATER (ZIBAMBELE)

#### (PERMANENT APPOINTMENT)

Basic Salary: Task Grade 10 (R 173 664– R 225 434 pa)

#### REQUIREMENTS:

- Matric and or National Certificate in Civil Engineering/ Building Construction (NQF Level 3) or equivalent relevant qualification
- plus three (3) years supervisory experience is essential.
- Must have code C1 drivers licence with professional drive permit (PrDP) or in a process of obtaining (PrDP).
- Certificate in Customer Care will be an added advantage
- The incumbent must be physically fit and able bodied. Must be willing to work in all weather conditions, work outside normal working hours during emergencies and planned overtime, work shifts and stand-by duty.

#### DUTIES:

- Ensuring overall smooth running of Zibambele programme
- Discussing and scheduling priorities (site visits, etc.) and clarifying specific requirements for allocation and execution at sites
- Communicating with suppliers and seeking quotations for specific materials and forwarding details of price and lead times to the immediate superior for approval
- Inspecting safety devices, control, lubricant levels, etc. on vehicles and reporting defects to the mechanical division/immediate superior
- Interacting with stores personnel on material requirements and co-ordinating and observing and/or participating in the loading/ offloading sequences of material and observing and/ or participating in the loading/ offloading sequences of material and correcting deviations from safety procedures
- Transporting personnel to/ from specific locations and/or collecting/ delivering materials
- Monitoring the condition and/ or attending to the applications associated with the cleaning and storage of tools, equipment and vehicle, communicating requirements and providing cleaning materials to support personnel or communicating equipment operating defects and repairs requirements to the immediate superior for attention

#### Executive Committee

Clt. S.S. Zulu (Mayor) | Clt. P.M. Sishi (Deputy Mayor) | Ex Officio Clt. M.P.P. Zungu (Speaker)  
Clt. N.P. Ndul | Clt. L.F. Molekhe | Clt. X. Mantsho | Clt. M.S. Mungu | Clt. M. Sankhala



- Completes internal transactional documentation (e.g. tally sheets, log sheet, progress report, etc.) and related forms (vehicle checklist), by
- Inserting the relevant information (quantitative/ qualitative) and / or details of activities
- Forwarding to the relevant personnel for processing
- Referring to work schedules and registers to correct deviations in entries raised during processing
- Allocates, monitors and controls road repairs and construction work at specific sites

**BENEFITS:**

Pension fund, medical aid, attractive leave conditions and 13<sup>th</sup> cheque, and subject to certain conditions, a housing subsidy

**Enquiries must be directed to:** Ms. BL Zondo (Manager Human Resource and Employee Relations); tel: (032) 456 8200.

**Please forward your application form and full CV with certified copies of certificates, quoting the relevant reference number to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered.**

The closing date for applications will be **Friday, 26 May 2017 at 12:00 pm** if you do not hear from us within 30 days of the closing date consider your application as unsuccessful.

Application forms are available on the Mandeni Municipal Website [www.mandeni.gov.za](http://www.mandeni.gov.za) or at any Municipal building.

**NB: the municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment.**

  
SG KHUZWAYO  
ACTING MUNICIPAL MANAGER