



SUPPLY CHAIN MANAGEMENT UNIT

ADVERTISEMENT

QUOTATION NO: 103/20/21

SUPPLY AND DELIVER PUBLIC SAFETY STATIONERY

Quotations are hereby called from suitably qualified and experienced service providers to supply and deliver public safety stationery as per the following specification:

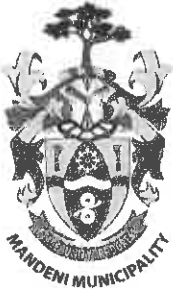
NO.	QTY.	DESCRIPTION
1	2000	Application form for Driving Licenses (DL1)
	1000	Application forms for PrDP (PD1)
	2000	Application forms for Learner License (LL1)
	200	Spot fines books (Section 341)
	20	Occurrence Books
	30	Suspension notice books for Traffic Officers
	150	Pockets books for Law Enforcement Officers - 500
	3	HP 37A Cartridge
	3	HP 87A Cartridge
	10	HP 05A Cartridge
	3	HP 85A Cartridge

Quotations will be evaluated and adjudicated according to the following criteria:-

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations 2017 (B-BBEE Status Level of Contribution – an original or certified copy of the BBBEE certificate or original sworn affidavit is required).
- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. BL Magwaza (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. NF Ntuli | Cllr. LR Mdelele | Cllr. ST Magwaza | Cllr. MS Mdunge | Cllr. M Shelembe



compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state

- Council's Supply Chain Management Policy will apply on evaluating this quotation
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount, should you not comply with this your quotation will not be considered.
- No quotations will be considered from persons in the services of any organ of the state
- Service providers to complete in fully all relevant MBD's that are available on municipal website.
<https://www.mandeni.gov.za/index.php/documents/procurement/send/15-procurement/898-mbd-s-quotation>.
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from landlord indicating that the levies are not in arrears or an affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"SUPPLY AND DELIVER PUBLIC SAFETY STATIONERY" QUOTATION NUMBER 103/20/21** and must be deposited in the Bid Box situated at the Reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12H00, Thursday, the 10th of June 2021. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to Mr. Dumisani Mkhize and SCM enquiries to Mr. Lungisani Nduli on 032-456 8200.


MR SG KHUZWAYO
MUNICIPAL MANAGER

Date: 03/06/2021