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## SUPPLY CHAIN MANAGEMENT UNIT

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### RE-ADVERTISEMENT

QUOTATION NO: 57/20/21

### SUPPLY AND DELIVER TONERS

Quotations are hereby called from suitably qualified and experienced service providers to supply and deliver toners as per the following specification:

ITEM	QTY	DESCRIPTION
1	10	<b>Epsom Printer Work Force WF-7710DWF toners</b> 27XLBlack ; 27XLCyan; 27XLMagenta; 27XLYellow (10 of each colours)
2	10	<b>BROTHER HL-4150CDN TONERS</b> TN-348 Black (K); TN-348 Yellow (Y); TN-348 Magenta (M); TN-348 Cyan (C) (10 of each colours)
3	10	<b>HP COLOR LASERJET CP1515N TONERS</b> LASERJET BLACK PRINT CARTRIDGE 125A; LASERJET CYAN PRINT CARTRIDGE 125A; LASERJET MAGENTA PRINT CARTRIDGE 125A; LASERJET YELLOW PRINT; CARTRIDGE 125A (10 of each colours)

**Bidders to note that all tonners must be original, municipality will not accept compatible toners**

**Quotations will be evaluated and adjudicated according to the following criteria:-**

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations 2017 (B-BBEE Status Level of Contribution – an original or certified copy of the BBBEE certificate or original sworn affidavit is required).
- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded

#### Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. BL Magwaza (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. NF Ntuli | Cllr. LR Mdlatshe | Cllr. ST Magwaza | Cllr. MS Mdunge | Cllr. M Shelembe



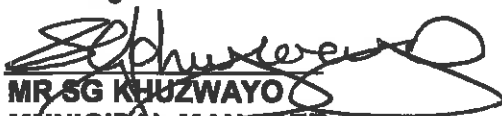
on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state

- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount.
- No quotations will be considered from persons in the services of any organ of the state
- Service providers to complete in fully all relevant MBD's that are available on municipal website.  
<https://www.mandeni.gov.za/index.php/documents/procurement/send/15-procurement/898-mbd-s-quotation>.
- Bidders must take note of provision of Local content contemplated on MBD 6.2 for all material and labour outsourced abroad, this is in terms of products designated to date by Department of Trade and Industry (DTI)
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from landlord indicating that the levies are not in arrears or an affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"SUPPLY AND DELIVER TONERS AND INKS: QUOTATION NUMBER 57/20/21"** and must be deposited in the Bid Box situated at the Reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than 12H00, Tuesday the 02<sup>nd</sup> of March 2021. Late and verbal quotations will under no circumstances be considered.

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to Mr. Lindelani Dhlodhlo and SCM enquiries to Mr. Lungisani Nduli on 032-456 8200.

  
**MR SG KHUZWAYO**  
**MUNICIPAL MANAGER**

Date: 23/02/2021